Position: Full Time Research Coordinator

Reports to: Dr. Rayjean J. Hung

Department: Samuel Lunenfeld Research Institute (http://www.lunenfeld.ca)

Hours of work: 37.5 hours per week

Position Summary:
Samuel Lunenfeld Research Institute is one of Canada’s leading biomedical research institutes offering a stimulating research environment, competitive salaries and comprehensive benefits. The Research Coordinator will work under the supervision of the Principal Investigator on a number of research projects in the field of cancer epidemiology, including projects on adult cancer and pediatric tumors. Specifically, the Research Coordinator will be responsible for data management, statistical analysis and research coordination for several epidemiological studies on cancer etiology and clinical outcome. The position will initially be for one year full time with the possibility of renewal.

Education and Experiences:
Master’s degree in Epidemiology or Biostatistics is preferable. Skills and experiences in data analysis and management of epidemiological studies are required.

Salary will be commensurate with qualifications and experiences.

Skills and Qualifications:
- Solid knowledge of epidemiological methods and designs
- Skills and experience in managing ACCESS databases
- Well-developed computing skills with proficiency in SAS and/or STATA programming
- Ability to implement statistical analyses in large complex datasets
- Excellent organizational and communication skills to work with international collaborators in Europe, Asia and North America.
- Ability to work with an interdisciplinary research team, including epidemiologists, molecular geneticists, and laboratory staffs and scientists

Duties and Responsibilities:
The position will involve various aspects of epidemiology studies, including
- Coordinating the subject recruitment and field logistics
- Liaise with international and local collaborators for specific research projects
- Managing large consortium datasets, conducting data harmonization and maintain data integrity
- Conducting statistical analysis using SAS and/or STATA
- Assisting funding and ethics applications
- Contribution to preparation of project reports, publications, and scientific presentations

How to Apply:
Please submit CV, cover letter and contact information of three references on-line at http://contact.mshri.on.ca/hr/DEFAULT.ASP?page=jobDetail&job=364. You may also mail or fax your application to:

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Posting open until March 22, 2013. We appreciate all expressed interests in this position, only those candidates short listed for interview will be contacted.